

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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August 5, 2003

FROM: G. DANIEL OJEDA, Director
Architecture & Engineering Department

GARY PENROD, Sheriff
Sheriff's Department

**SUBJECT: SHERIFF'S DEPARTMENT S.I.D. HVAC SYSTEM AND CONTROLS
REPLACEMENT – APPROVE PROJECT AND INCREASE APPROPRIATIONS
AND REVENUES**

RECOMMENDATION:

1. Approve the Sheriff's Department Special Investigative Division (S.I.D.) Heating/Ventilating/Air-Conditioning (HVAC) and Controls Replacement project; and
2. Increase appropriations and revenues by \$500,000 in the Capital Improvement Program as detailed in the Financial Impact section below. (Four votes required)

BACKGROUND INFORMATION: The HVAC system at the Sheriff's Department S.I.D. (200 S. Lena Road) in San Bernardino has experienced increasing problems for the last several years. Facilities Management has modified and repaired the present air conditioning portion of the system where possible but determined that further repairs would be futile and recommend replacing the system.

At present, the air conditioning system consists of one 44-ton unit that services the main building and four smaller units that service the laboratory areas. It is anticipated that all of these units will need to be replaced and an additional unit added to provide adequate coverage for the main building. The air mixing valves will also need to be replaced, the existing duct system will need modifications, new computerized temperature controls will need to be installed and the entire system will require air balancing. The Architecture and Engineering Department estimates the total project cost at \$500,000.

A Request for Proposals will be issued for consulting services in accordance with County Policy 11-05 SP1 for consultant contracts less than \$75,000.

This project (CIP #02-64) is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee, on July 23, 2003; approved as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on July 24, 2003; and reviewed by the County Administrative Office (Lynn Chacon and Mario Lara, Administrative Analysts) on July 24, 2003.

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Record of Action of the Board of Supervisors

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BOARD OF SUPERVISORS

**SHERIFF'S DEPARTMENT S.I.D. HVAC SYSTEM AND CONTROLS REPLACEMENT –
APPROVE PROJECT AND INCREASE APPROPRIATIONS AND REVENUES**

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FINANCIAL IMPACT: The total cost of this project is estimated at \$500,000 (construction-\$385,000; contingencies-\$38,000; design, project management and inspection-\$77,000) and will be 100% reimbursed by the Justice Facility Reserve fund.

Increase appropriations by \$500,000 in the Capital Improvement Program (CJV-CIP-3710-4030).

Increase revenues by \$500,000 in the Capital Improvement Program (CJV-CIP-3710-9975).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with A&E's proposal and recommends this action based on the need to replace the HVAC system. There is no impact on local cost.

SUPERVISORIAL DISTRICT(S): Fifth

PRESENTER: G. Daniel Ojeda, Director, A&E, 387-5025
Rodney Hoops, Captain, Sheriff's Department, 387-3649

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